**[Name of Study/project] PROPOSED SENSITIZATION PROGRAMME – [Name of Province/Region]**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **FACILITY** | **TENTATIVE TIME** | **ACTIVITY** | **TARGET STAFF** | **DATES**  | **FACILITY STATUS** |
|  |  | TRAVEL TO [Name of Provincial HQ] |  | 24-01-2016 |  |
| PHO | 08:00 – 10:00 hrs | Study Outline Presentation | PMO programme staff | 25-01-2016 |  |
| [Name of District] DHO | 10:00 – 12:00 hrs | Study outline/sensitization | DHO Program Staff | 25-01-2016 |  |
| [Name of Clinic] | 14:00 – 16:00hrs | Study Outline Presentation | Facility Staff (included lay health workers, peers, etc.) | 25-01-2016 | [Name of DSD Model] |
|  | 06:30- 07:30hrs | TRAVEL TO [Name of District] |  | 26-01-2016 |  |
| [District Name] DHO | 08:00 – 10:00hrs | Study outline presentation | DHO Program Staff | 26-01-2016 |  |
|  |  | TRAVEL TO [Name of Town 2] |  | 26-01-2016 |  |
| [Facility Name] | 10:30 – 12:30hrs | Study presentation/ NHCs**\*** meeting | NHCs, headmen, lay health workers | 26-01-2016 |  |
| Facility Name] | 14:00 – 16:00hrs | Study Presentation outline | Facility staff | 26-01-2016 | [Name of DSD Model/ Name of study method, e.g., survey] |
|  | 16:00hrs | TRAVEL TO [Name of Town] |  | 26-01-2016 |  |
|  | 06:30 –  | TRAVEL TO [Name of Town 3] |  | 27-01-2016 |  |
| Repeat per dist/facility | Per DHO hours | Study Presentation outline | DHO Staff |  |  |
| Repeat per dist/facility | Per community  | NHC members presentation | NHCs, headmen, lay health workers |  |  |
|  |  | Repeat per Town |  |  |  |
| Repeat per district, facility and community |  |  |  |  |  |
|  |  | INDICATE DAYS OFF |  |  |  |
|  |  | INDICATE DAYS OFF |  |  |  |
|  |  | INDICATE RETURN TO BASE |  |  |  |

**\*** NHCs **=** Neighbourhood Health Committees (other equivalent community groups)